

**Brooks Museums Magnet Elementary School
PTA General Membership Meeting
December 4, 2014**

Meeting called to order at 6:36 PM by PTA President Tricia Sharon.

Principal's Report – Felicia Locklear

- Ms Moschberger had her baby girl, Vivian. She will be out until April 1st. Her Substitute is Marla Brautman, who is a Parent here at Brooks (with a 6th grader & a 4th grader) and has substituted for Ms. Moschberger many times in the past.
- There is a new TA in the ED2 classroom, Valentheia Roberson, who will be teaching with Ms. Charlier. She began Monday, Dec. 1.
- A new floater position has just been approved for the two ED classrooms and that position will be filled by the time school resumes after the Holidays.
- Debbie Mills (1st Grade TA) is retiring December 19, after almost 15 years at Brooks. The school is currently searching for her replacement.
- Joan Certa-Moore is retiring at the end of January. An after-school celebration will be held in her honor sometime in January and an offer has been extended to her replacement. Ms. Locklear will inform us more about our new magnet coordinator once everything has been finalized.
- A reception will be held at Brooks on Dec. 17 as we are recognized as a National Elementary Paideia Demonstration school. Laura Billings will be on hand to present the school with a banner and we will serve as an example to other schools wishing to implement the Paideia teaching style.
- The Winter Chorus Concert will be held on Dec. 11. All are welcome to attend. Ms. Little does a wonderful job & this event will excite your child to be a future chorus members.
- Many volunteers are needed on January 7 to assist with the Magnet Open House.
- Kindergarten Registration begins January 15. All Base parents are encouraged to register their child on that date, as it will be a drop-in day to register your child. After that date, you will need to make an appointment with Ms. Lucas to register.
- Magnet applications begin January 26. If your rising Kindergartener will be a Magnet student, you must first register them at your Base school. All Base schools will have open registration on January 15, so it is recommended that you register your child at your Base school on that date.
- Please do not use the drop off period in the morning (8:45-9:15 AM) as an opportunity to conference with your teacher. Teachers need this time to supervise and welcome the children and prepare for their day. If you need to conference with your teacher, please arrange with them a time either before or after school.
- A kick-off meeting was held at Brooks for the renovation in late November. Tricia Sharon, one teacher, several key Brooks office staff and 25 central

office personnel were in attendance (including the architect, construction company). The plan is almost identical to the 2006 plan, and involves keeping the Kindergarten wing, but tearing down the rest of the school. The new portion of the building will be 2-3 stories tall (due to being land locked and our carpool situation). A community meeting will be held in April/May at which time the plan will be revealed & information will be shared with parents. After that, the plan will be on permanent display at the school along with a comments and concerns box. We will begin school offsite August 2016, for one school year. Students currently in the walk zone will be given transportation. The offsite campus will be in Pods. The new building will have room for 650-670 students with 42 teaching spaces (our current capacity is 535, but we have 590 students with 35 teaching spaces). It is believed that these additional 60 students will come from an at-risk area. Ms. Locklear has requested that these additional students come from enlarging our Stoneybrook area (this should enable Brooks to maintain our Magnet status). The design will take into account our Museums Magnet focus, with Gallery and Exhibit spaces. They will also save some of the current features of our school (i.e. the Mural) and reinstall it in the new building, so it will not look like a traditional school building.

Treasurer's Report - Millan Edmondson

- A vote was held to move \$350 from the Writer in Residence Budget to the Cultural Arts Budget (the writers this year were not as expensive as they have been in years past, plus we received a Grant to fund a portion of this expense this year): approved (Amanda Stanley, Kristi Wilson).
- Some of the company match funds are beginning to come in from No Fuss.
- Experiencing a problem with returned checks this year. When that happens, a letter is mailed requesting that a second check be submitted.
- When counting money, should you make a mistake on the form that needs to be submitted with cash, please fill out a new form to ensure that the sheet is clean and easy to understand. Please also roll all coins prior to submitting your funds.

INCOME	\$30,630
TOTAL EXPENSE	\$14,825
NET INCOME	\$11,356
CASH ON HAND	\$30,498

Hospitality - Tricia Sharon

- Thanks to all of the 4th Grade families who helped provide the Thanksgiving luncheon for the teachers in November.
- There will be a Cookies & Cocoa event for the staff & teachers on Dec. 17. There is a sign up online should you wish to provide more cookies for this event.

Programs – Amanda Stanley

- There was a Cultural Arts performance on Dec. 1 by Hobey Ford for K-2.
- On Dec. 8, the Sanderson Chorus will perform for the entire school.
- All Spirit Wear sales were delivered the week of Dec. 1-5.
- We are still in need of a Chair for the Variety Show on April 9.
- Update on the School Supplies Program: Erica Oliver has been working to receive bids from 5 different service providers and has elected to go with EduKit for our program next year (<http://www.edukitinc.com>). Teachers will need to compile their list of supplies needed for next year by March. There will only be one list per grade level. Orders will then be taken April-end of June. All supplies (including the tie-dye t-shirt) will be delivered to the school just before school starts in August. If you miss the end of June cut off, you may still order, however the price will be slightly higher and your kit will be delivered to your house, rather than be waiting for your child at school. There will be an option to donate a kit or some portion of a kit to kids at Brooks who cannot afford supplies. Volunteers will be needed to disperse the supplies once they have been delivered to the school to each of the classrooms. Will begin the program for 1st – 5th grade next year and implement the program for Kindergarten at a later date.

Communications – Tricia Sharon

- Information on how to upload photos for the yearbook has been sent out. Please begin submitting photos.
- The 5th graders voted on the theme for the yearbook the week of Dec. 8-12.
- Continuing to work on streamlining the process for purchasing Ads in the yearbook (as there were a few errors in the process last year). Will be done all online this year.

Volunteers – Kristi Wilson

- The next Character Ed breakfast will be Jan. 14.
- The only current needs for volunteers are with the Magnet Tours & Events.

Ways & Means – Heather Warwick

- The Original Works Project (<http://www.originalworks.com>) will begin in January.
- The book fair this year was a great success. We had \$11,200 in sales, which equates to \$2,800 cash profit or \$5,600 in Scholastic dollars (still being decided how we will elect to receive those funds).

Mini Grants – Julie Growney

- After a slight mix-up/delay, two new paper cutters and a hole punch arrived in the school work room on Dec. 5 (Ms. Downey's Grant).
- The next Mini-Grant meeting will be held in January.

President's Report – Tricia Sharon

- As of January 5, no more paper flyers will be sent home unless your family has been identified as a family who has no access to a computer at home. There will be some exceptions to this (i.e. Spirit Wear).
- Ms. Locklear reports that the county is partnering with a company who will place a button (in March) on our website which will allow us to receive notification every time a flyer is created/uploaded to the website with what to check for.
- All PTA Board members received an email from Becky Cunningham asking for their assistance with updating the Standing Rules. Updates are due back by January 31.
- Volunteers of the Month are Holly Calabro and Kiesha Hall, our Spirit Wear Chairs.

The meeting was adjourned at 7:20 PM.