

Brooks Museums Magnet Elementary School
PTA Board of Directors Meeting
November 10, 2016
Every Child's Potential a Reality

The meeting was called to order at 6:41 PM by Anna Williams, PTA President.

Neither Mrs. Locklear, nor Mr. Mulholland were able to attend, so there was no Principal or Teacher Report.

Advocacy – Anna Williams

- There is now an Advocacy link on the PTA website, where updates will be posted.
- Updates will also be highlighted in the newsletter.

Diversity – Anna Williams

- Diversity VP, Karen Kranbeuhl, received a lot of interest at the Open House. She is in the process of putting together small groups to meet & get to know each other to form relationships.

Hospitality – Lili Ball

- The teachers were treated to Pie Day on Nov. 10, and loved it.
- They will be treated to Buffalo Bros. on Dec. 2.
- Teacher Appreciation week will be the week of Feb. 6-10.
- Cafeteria Appreciation week was Nov. 7-10. This is new to Brooks this year, headed up by Tricia Sharon. The ladies were treated to gift cards, flowers, and the kids all wrote them notes that will be displayed in the cafeteria for the next several weeks.

Programs – Anna Williams

- Dina Silverman & Laura Thomas gave us a Cultural Arts update: there have been two residencies recently (a writer-in-residence for the 5th Graders and a jingle writer artist who worked with the 5th Graders during their MIT time with Ms. Little). Comin up: 3 artists on campus in January, and another 2 in February.
- Spirit Wear forms were sent out last week and are due back on Nov. 18, in order for those orders to be sent home prior to Winter Break. The PTA is paying for our bus

drivers to receive a long & short-sleeve t-shirt each. Each of the cafeteria staff were allowed to choose 2 items of their choice. And all of our new staff has received something from our existing inventory.

- Variety Show: Auditions will be held at Brooks on Jan. 10. Rehearsals (Jan. 18) and the show (Jan. 19) will be held at the East Millbrook Middle School auditorium. Angie Brandt & Nan Jones are leading this up. This show is open to 3rd-5th Graders and there is a 2 minute time limit per performance.

Communications – Leslie Rand-Pickett

- Yearbook: Cyndi Harris has set up emails for each grade level and various different events during the year. Parents are invited to just email photos to those email addresses, information should be sent out soon through Curators. Look for information on 5th Grade tribute ads soon.

Ways & Means – Stephanie Slifer

- Book Fair: the teacher preview was held Nov. 10. Volunteers are still very much needed.

Mini-Grants – Becky Cunningham

- The first of 3 mini-grant meetings of the year was held in October. Two grants were awarded: one to Mr. Amato for nerf/foam-type balls for safer use in the dramatically smaller space he has for his class this year, and the other to Ms. Klyne for High/Low books for use by 3rd graders who are below benchmark.

President's Report – Anna Williams

- The minutes from the September 15 PTA meeting were approved (Emily Goins, Stephanie Slifer).
- The minutes from the October 5 PTA meeting were approved (Tricia Sharon, Lindsey Smith).
- Tara Muller was approved as our Advocacy Chair (Leslie Rand-Pickett, Lindsey Smith).
- The new Conflict of Interest form for all Board Members was formally adopted (Stephanie Slifer, Dina Silverman).
- Meeting changes: the Board of Directors will meet monthly, while there will be 3 General Membership meeting each year (at the Open House, the Variety Show, and to approve the budget in May).

- Eric Larson is our BAC representative, which meets quarterly. At the last meeting, the procedure for how schools in similar situations to our this year (needing a temporary space due to renovations to their existing facilities) was discussed. The next meeting will be in December at Green Elementary.
- Please be assured that we will be back into our new building by the start of next year. Everything is on track!

Treasurer's Report – Candice Whitehurst

- We did not make our goal for No Fuss this year (under by over \$2,000), but raised \$1,300 more than expected through GoPlaySave. Altogether, total income for the year is at \$21,337 (out of \$52,300 budgeted).
- Our technology subscriptions cost more than expected this year (cost gone up by \$285). Net Income, so far, is at -\$19,016 (budgeted: -\$19,823, which will be covered by carryforward from prior year and reserves).
- We anticipated not raising as much this year, due to our location. However, it's uncertain how much will be brought in by the Fun Run (initially, the Carnival was budgeted to bring in \$18,000). We currently have \$12,000 additional in reserves, that we would prefer to be able to spend on the new campus, rather than eating into to cover this year's expenses.

The Fun Run is rescheduled for March 25, 2017. The time is still to be determined.

The next Board of Director's meeting will be Thursday, December 8 at Becky Cunningham's house.

The meeting was adjourned at 7:42 PM.